

## Fire Risk Assessment Market Trader Stall

<b>Name of Unit / Stall</b>
<b>Contact No. on site</b>
<b>Location on</b>

1. Are adequate exits provided for the numbers of persons within the unit or stall? <i>(Are your staff and customers able to evacuate easily if the normal exit is blocked?)</i>	<b>Yes</b>	<b>No</b>
2. Where necessary, are there sufficient directional signs indicating the appropriate escape route and do they comply with current regulations?	<b>Yes</b>	<b>No</b>
3. Are the exits maintained available, unobstructed, and unlocked at all times the premises are in use.	<b>Yes</b>	<b>No</b>
4. If the normal lighting failed would the occupants be able to make a safe exit? <i>(Consider back up lighting)</i>	<b>Yes</b>	<b>No</b>
5. Do you have an adequate number of fire extinguishers/fire blankets available in prominent positions and easily available for use?	<b>Yes</b>	<b>No</b>
6. Has the fire-fighting equipment been tested within the last 12 months? <i>Note: a certificate of compliance will normally be required</i>	<b>Yes</b>	<b>No</b>
7. Have your staff been instructed on how to operate the fire-fighting equipment provided?	<b>Yes</b>	<b>No</b>
8. Have your staff been made aware of what to do should an incident occur, how to raise the alarm, evacuate the unit, and the exit locations?	<b>Yes</b>	<b>No</b>
9. Have you identified combustible materials that could promote fire spread beyond the point of ignition such as paper/cardboard, bottled LPG etc and reduced the risk of them being involved in an incident?	<b>Yes</b>	<b>No</b>
10. Have you identified all ignition sources and ensured that they are kept away from all flammable materials?	<b>Yes</b>	<b>No</b>
11. Are the structure, roofing, walls and fittings of your stall or unit flame retardant? <i>Note: certificates of compliance will normally be required</i>	<b>Yes</b>	<b>No</b>
12. If any staff sleep in the stall is there a working smoke	<b>Yes</b>	<b>No</b>

detector and a clear exit route at night? <i>Note: Persons should not be allowed to sleep within a high risk area and some Authorities and events do NOT allow any sleeping within units.</i>		
13. Are you aware that you must not stock or sell certain items, i.e. fireworks, garden flares, household candles, tea lights, etc?	<b>Yes</b>	<b>No</b>
14. Do you have sufficient bins for refuse? Is all refuse kept away from your unit?	<b>Yes</b>	<b>No</b>
15. Are you aware that petrol generators are not permitted on site?	<b>Yes</b>	<b>No</b>
16. Do you have an inspection / gas safety certificate for the appliances and pipework ( <i>copy to be available for inspection</i> ) and are all hose connections made with “crimped” fastenings?	<b>Yes</b>	<b>No</b>
17. Are the cylinders kept outside, secured in the upright position and out of the reach of the general public?	<b>Yes</b>	<b>No</b>
18. Are appliances fixed securely on a firm non-combustible heat insulating base and surrounded by shields of similar material on three sides?	<b>Yes</b>	<b>No</b>
19. Are the cylinders located away from entrances, emergency exits and circulation areas?	<b>Yes</b>	<b>No</b>
20. Are the gas cylinders readily accessible to enable easy isolation in case of an emergency?	<b>Yes</b>	<b>No</b>
21. Do you ensure that all gas supplies are isolated at the cylinder, as well as the appliance when the apparatus is not in use?	<b>Yes</b>	<b>No</b>
22. Do you ensure that only those cylinders in use are kept at your unit/stall? ( <i>Spares should be kept to a minimum and in line with any specific conditions for the event</i> )	<b>Yes</b>	<b>No</b>
23. Is a member of staff, appropriately trained in the safe use of LPG, present in the unit / stall at all times?	<b>Yes</b>	<b>No</b>

**If the answer to any of the above questions is “NO”, please detail the actions you have taken to remedy the situation on the next page.**

--

**Stallholder /**

**Responsible Person :**

Signature	Print Name	Date
-----------	------------	------

**Designation :**

**Company :**

***PLEASE NOTE***  
*THIS DOCUMENT DOES NOT PRECLUDE YOU FROM POSSIBLE PROSECUTION OR REMOVAL FROM THE SITE BY THE ORGANISERS SHOULD AN INSPECTION REVEAL UNSATISFACTORY STANDARDS.*